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| National Chung Hsing UniversityLeave Application for Postdoctoral Research Fellow and Research AssistantDate: (YYYY/MM/DD) |
| Unit |  | ID No. |  | Job | □ Research Assistant□ Postdoctoral Research Fellow | Name |  |
| Type | Duration |
| 1.□ Personal2.□ Sick3.□ Typhoon4.□ Compensatory | 5.□ Family Care6.□ Marital7.□ Maternity8.□ Miscarriage | 9.□ Paternity10.□ Paid11.□ Funeral | From \_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD/HH) to \_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD/HH)for \_\_\_\_\_ days \_\_\_\_\_ hours |
| Purpose |  | Location | (required for international travel) |
| Supporting Documents |  |
| Signature/Seal of Applicant or Representative | Signature/Seal of Principal Investigator |
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* Applications shall be processed as stipulated in the employment contract.
* There is only one copy of this form, please print more copies as necessary and submit the completed form to the Principal Investigator for future reference.